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MINEOLA

ATHLETIC

ASSOCIATION, Inc

**BYLAWS
RULES and REGULATIONS**

SOCCKER DIVISION

Revised: December 2009



MINEOLA ATHLETIC ASSOCIATION, Inc

CONSTITUTION BY-LAWS SOCCER Division

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MATTERS NOT PROVIDED

Revised: November 2009

ARTICLE I: Club Name

This is a division of the “MINEOLA ATHLETIC ASSOCIATION, Inc”. This division will be known as “MINEOLA SOCCER PROGRAM”

ARTICLE II: Program Mission

The basic purposes and objectives of the Mineola Soccer Program shall be the “Purposes and Directives” as defined in the Constitution of the Mineola Athletic Association.

It is the mission of this division to foster and advance soccer programs, among the youth in Mineola and neighboring towns, which will promote the ideas of good sportsmanship, honesty, loyalty, and courage through organized athletic competition.

Encourage the participation of adults and youth within Mineola and neighboring towns.

Become involved in the organization of soccer leagues.

Colors

The Mineola Soccer Program colors shall be Red and White and Black. All Travel Teams shall use a standardized uniform, approved by the Soccer Board. All Intramural and Developmental players shall use a standardized reversible uniform-shirt red one side & white the other side, with black shorts and socks as selected by the Soccer Board.

ARTICLE III: Headquarters

The official headquarters of the Mineola Soccer Program is: 130 Wills Ave Mineola NY 11501. All General and annual meeting shall be held at this location. Any change to meeting location shall require minimum 3 day advance written or E-mail notification to potential attending members.

ARTICLE IV: Membership

Membership in the MAA and the Mineola Soccer Program shall be open to the parents or guardians of all youth under nineteen years of ages and to all adults living within the geographical area defined or in the area of Mineola and its neighboring towns.

Membership shall not be denied to anyone simply because they do not reside in Mineola or the neighboring towns.

It shall be a prerequisite for membership of each youth that his/her parents or guardians shall commit themselves to the operations and functions of the various programs initiated by the club.

Membership serving on the Board of Directors or any Council or committee shall be selected without regard to that individual's race, color, religion, nationality origin, or sex.

A member in “good standing” is anyone who’s membership has not been terminated by the MAA Executive Board at any time, or has been suspended by the MAA Executive Board and/or the Mineola soccer program Board of Directors and completed the term of suspension at least six (6) months prior to the date in question. Any member in good standing is eligible to attend Soccer Program meetings and participate in monthly Soccer Program meetings as well as nominate person(s) for Soccer Board of Directors positions and cast a vote in the same annual elections.

In support of the MAA AED program (**Automatic External Defibrillator**), a member in good standing, seeking a coaching position at any level in the Mineola Soccer Program and holding a current AED training certificates (through the MAA subsidized program or from elsewhere) shall be appointed to the position over a non-AED trained member. Proof of possession of a current AED Training Certificate may be requested by the Soccer Board prior to appointment.

There will be no membership fees charged to any adult to gain membership to the MAA Soccer Program.

The Board should provide a copy of the “Bylaws Rules and Regulations” to all new members at first meeting.

Coaching Selections –

- coaches must be in good standing with the MAA;
- coaches must complete and pass a background check;
- coaches should have AED training;

- if there are two coaches requesting the same position, the coach with AED training will be selected regardless of his or her knowledge of the sport;
- all selected coaches need to have approval from the Soccer Board and the MAA Executive Board.

ARTICLE V: Registration and Playing Season

Intramural Programs Registration

The Soccer Program Board of Directors shall determine the registration period for typical intramural playing seasons and/or any extra season or training or tournaments.

The Soccer Program playing period will have two (2) playing seasons:

1. Fall Season - September through December.
2. Spring Season - March through June.

Travel Teams Registration

The Vice President of Travel Soccer shall be responsible for the registration of all travel players. All MAA supported travel soccer teams shall work with this V.P. to complete registration of all team members and collect and complete all needed documentation as required by the schedule set forth by the V.P. to allow for timely registration to the League we apply with.

All registrations including intramural will be done using the MAA web-site and on-line technologies.

The Vice President of Travel Soccer, with the approval of the Soccer Board of Directors shall determine the registration period for typical Travel Soccer playing seasons.

The Soccer Board shall recommend to the MAA Executive Board any proposed changes to the player registration fees for any youth enrolling in the Travel Soccer program and provide justification for same as requested by the MAA Executive Board.

The League playing period will have two (2) playing season:

1. A Fall Season of September through December.
2. A Spring Season of March through June.

The formation, organization and seasonal continuation processes of all MAA Travel Soccer teams shall be addressed in the MAA Soccer Tournament and Travel Team Rules, as set forth by the Soccer Board of Directors and accepted by the MAA Executive Board.

Player Registration Fees

All registration fees per program (both Intramural & Travel) shall be established by a two-thirds (2/3's) vote of the MAA Executive Board. The Soccer Program Board of Directors shall recommend to the MAA Executive Board any proposed changes to the player registration fees for any youth enrolling in the Intramural or Travel Soccer programs and provide justification for same as requested by the MAA Executive Board.

ARTICLE VI: The Soccer Board of Directors

The Soccer Board of Directors shall consist of sixteen (16) members: the President, four (4) Vice Presidents, nine (9) Commissioners and two (2) Coordinators. The president shall be a non-voting member of the board with the power to cast a vote only in the event of a tie vote by all other Board members present.

The Officers, both elected and appointed, shall perform the duties as set forth in Article VIII of these By-Laws.

ARTICLE VII: Government

The governing Body of the Soccer Program shall be the Soccer Board of Directors, which shall consist of the following offices:

M.A.A. SOCCER Board of DIRECTORS
SOCCER PRESIDENT

VP Boys Intramural Program & 1st VP-Soccer

Boys Pee-Wee Commissioner
Boys Minors Commissioner
Boys Juniors Commissioner
Boys Seniors Commissioner

VP Travel Program & 3rd VP-Soccer

Travel Team Commissioner

VP Girls Intramural Program & 2nd VP-Soccer

Girls Pee-Wee Commissioner
Girls Minors Commissioner
Girls Juniors Commissioner
Girls Seniors Commissioner

Intramural Referee In-Chief & 4th VP-Soccer

Training Coordinator

Equipment Purchasing Coordinator

Any member of the Soccer Board of Directors (either elected or appointed) must be a member in good standing within the entire MAA organization. If at any time a Board member loses his/her "good standing" status that board member must resign within 10 days of status change.

Term of Office for Soccer Board of Directors Positions

All positions shall have a term of a single calendar year - Jan. 1 through Dec. 31.

Annual Formation of Board of Directors

Elections: The Soccer President and all Vice Presidents and the Intramural Referee In-Chief (5 positions total) shall be elected at large by all members in good standing who are present at the elections meeting.

Elections are held every November at the monthly Soccer Program Meeting.

Appointments: All Coordinators, including the Training Coordinator & Equipment Purchasing Coordinator shall be appointed by the Soccer President. All Commissioners shall be appointed by the VP of the specific soccer program.

A member may hold more than one (1) position on the Soccer Board of Directors, but only allow one (1) vote.

A member may hold office on the Soccer Program Board of Directors AND office on the Baseball Program Board of Directors OR the MAA Executive Board at the same time.

If a position on the Board becomes vacant, the Board may, in its discretion, leave the position vacant until the next general elections.

Filling Board of Directors Vacancies -

Any vacancy shall be filled by election or appointment, as defined above, at the next scheduled meeting.

Voting Privilege -

Voting members shall be the President, Vice Presidents, Referee In-Chief, Commissioners and Coordinators.

Each of the above voting members may cast one vote, with the exception of the President, who shall only vote in case of a tie.

Board members *must* attend 50% of the meetings on a rolling calendar basis from time of election / appointment. If, after four (4) months in office and any time beyond that point, a Board member does not meet the attendance criteria, then he/she shall lose the right to vote until the attendance criteria is met again.

If, after six (6) months in office and any time beyond that point, a Board member does not meet the attendance criteria, the Soccer Program Board of Directors may ask the Board member to resign or by a two-thirds (2/3's) vote, remove him/her from office for the remainder of the term in office. If the Soccer Program Board of Directors finds there are extenuating circumstances for the poor attendance, they may take no action.

Quorum for Board of Directors -

A majority seven (7) of the voting Members serving on the Board shall constitute a quorum.

ARTICLE VIII: Duties and Responsibilities (Voting Members)

The voting members of the Soccer Board of Directors shall transact all business of the MAA Soccer programs and shall be responsible for:

- uphold the Constitution of the MAA;
- establish and uphold the By-Laws and rules governing the MAA Soccer Program;

- establish and uphold the playing rules and laws governing the intramural divisions;
- establish and uphold the rules and laws governing the Travel teams;
- uphold the rules and laws governing of the League or programs that MAA Soccer will be involve with; Intramural and travel training;
- Intramural and travel tournaments and any special competitions within the MAA jurisdiction;
- have the power to hear and settle all disputes and protest within the Soccer Program;
- oversee the annual income/expenses for all soccer programs as related to the budget approved by the MAA Executive Board;
- all selected coaches need to have approval from the Soccer Board AND the MAA Executive Board;

Soccer President:

The Soccer President, as chief officer, is charged with the overall administration and executive function of the Soccer Program. The President shall:

- presides at all meetings of the Soccer Program;
- assign duties to all Vice Presidents and Coordinators as required;
- oversee and coordinate all functions of the intramural and travel soccer programs;
- coordinate all soccer activities with all other MAA programs and activities;
- oversee the annual income/expenses for all soccer programs in coordination w/ all members of the Soccer Board;
- appoint such committees as necessary, to carry out such functions and supervise the functions of all committee activities;
- be responsible for organizing player registrations and work with the MAA Technology Coordinator for technical support;
- obtaining all playing field permits;
- Advise the membership of all pertinent MAA information on a monthly basis and advise the membership of the state of the organization, voting policies and requirements, and any other information on an annual basis;
- work with the MAA Secretary to maintain and update all Soccer playing rules and By-Laws and report any changes/updates to the MAA Executive Board;
- act as the primary Soccer Programs representative at all MAA Executive Board meetings and functions and delegate this responsibility to another Soccer Board member on an as needed basis;

As chief officer, the President is empowered to take prudent and reasonable action in cases not covered by these BY-LAWS, and such authority is implicit in the Office.

Soccer Vice Presidents:

In the absence of the Soccer President at any meeting, the meeting will be chaired by Vice-Presidents in the following order: Intramural Boys V.P.; Intramural Girls V.P.; Travel Soccer V.P.

Intramural Boys Vice President – 1st Soccer Program V.P. &

Intramural Girls Vice President - 2nd Soccer Program V.P.:

The Boys Intramural Vice President and the Girls Intramural Vice President shall assume the leadership duties and functions of their respective programs, to include the organization and overall supervision of all needed components. They shall direct the activities of said programs. They shall enforce rules and policies in accordance with the By-Laws of the Soccer Program and the rules of their respective programs. They shall assist the Soccer President with the financial management of the Soccer Program;

Each VP shall, for their respective program:

- manage player age breakdowns for each division based on seasonal amount of players;
- oversee team player selections/drafts and playing schedules;
- oversee the use of all MAA fields within the guidelines set forth in the property owners use policies;
- select all coaches and assistant coaches and present names of each of these persons to Soccer Board for approval;
- coordinate all game schedules and make-up dates with the Referee-in-Chief;
- shall administer and maintain development and education programs for the coaches and players;
- coordinate with the Equipment Purchasing Coordinator to assure availability of all required equipment, uniforms, player awards, etc. needed for the program on a seasonal basis;

- coordinate with the Soccer Training Coordinator to administer and maintain development and education programs for the coaches and players;
- shall coordinate all activities between the other MAA soccer programs;

Vice President of Travel Soccer – 3rd Soccer Program V.P.:

The VP of Travel Soccer shall be responsible for the coordination and support of all travel soccer teams including their league play & tournament/special play and. The V.P. of Travel Soccer shall:

- manage all registration processes and documentation for all travel team players and teams;
- oversee team schedules and coordinate playing field use and training program among all travel teams;
- represent the MAA and all MAA Travel Soccer teams within the League(s) programs;
- oversee the use of all MAA fields within the guidelines set forth in the property owners use policies;
- coordinate with the Equipment Purchasing Coordinator and Travel teams to assure availability of all required equipment, uniforms, etc. needed for the program;
- coordinate with the Soccer Training Coordinator to administer and maintain development and education programs for the coaches and players;
- coordinate all activities between the other MAA soccer programs;
- obtaining program insurance documentation and addressing claims;
- obtaining all coaches and trainers Risk management;

Intramural Referee-in-Chief:

The Referee-in-Chief shall be responsible:

- to provide referees for each scheduled intramural game and all make-up dates;
- for the correlation of referee activities and their schedule of duties;
- for familiarization of the referees with the playing rules of each division and provide whatever training may be necessary for them to officiate;
- to organize and maintain a program to confirm referee attendance at games and coordinate payment to referees per the pre-season agreed to payment plan;

The Commissioners:

The Division Commissioners will work under the League Vice President regarding schedules, make-up games and rainouts and any other assignments involving the day-to-day operation of the Division. The Commissioner shall:

- be in charge of the teams and players of his/her respective division under the guidelines established by the Soccer Board of Directors;
- shall keep all coaches in the Division current with MAA Rules & Regulations, and any revisions;
- team standings in his/her division and regularly report through the MAA web-site, coaches are responsible to enter score and standing;

The Soccer Training Coordinator:

The soccer Training Coordinator shall be the main point of contact between the MAA and all soccer training groups and entities, handling scheduling, cancelations, practice facilities, etc. The Training Coordinator shall:

- present recommendations on training groups and programs to the Soccer Board of Directors for approval;
- administer and maintain development and education programs for the coaches and players in both the Intramural and Travel programs;
- organize and maintain a program to confirm trainer attendance at training sessions and games and coordinate payment to trainers per the pre-season agreed to payment plan;
- oversee the annual expenses for all soccer training as related to the soccer budget;

The Equipment Purchasing Coordinator:

The Equipment Purchasing Coordinator shall be responsible for the overall purchasing of equipment, uniforms, player awards, hard goods and soft goods for the soccer program. The Equipment Purchasing Coordinator shall:

- coordinate with the Soccer President and V.P.'s to assure availability of all required equipment, uniforms, etc. needed for the programs;
- oversee the annual expenses for all soccer programs purchases as related to the soccer budget;

Committees:

The Soccer Board of directors shall create both permanent and temporary committees, as may be deemed necessary for the good of the organization. The Soccer President shall oversee the function of each committee and shall charge each committee with its duties and schedule.

The chairperson of each committee shall be appointed annually by the Soccer President. Unless otherwise directed, the chairperson so appointed shall be permitted to select the members of their committee.

ARTICLE IX: Meeting

Soccer Meeting will be held every last Thursday of the month, unless membership is advised by the Soccer President that a different day has been designated by the President.

Any member in good standing may make a motion for change or approval. In order for a motion to be carried, it must be seconded by at least one member of the Soccer Board and approved by the majority of the Board.

Special Meetings shall be held when needed to resolve issues that need immediate attention and the President or his designee shall give Soccer Board and membership (if applicable) 48 hours notice when possible.

Soccer Meetings Agenda

Agenda format and content shall be established or modified at the Board's discretion for all meetings.

Unless otherwise established, the normal order of regular business meetings shall be as follows:

- 1) Call to order and Board members sign in.
- 2) Approval of the minutes.
- 3) President's report.
- 4) Vice Presidents Program Reports.
- 5) Coordinator's Reports.
- 6) Committee Reports.
- 7) Finance Report.
- 8) Old Business.
- 9) New Business.
- 10) Good of the Game.
- 11) Adjournment.

ARTICLE X: Amendments to the Playing Rules or the BY-LAWS

Proposed amendments to the Soccer BY-LAWS or Playing Rules may be made by any member in good standing and must be submitted in writing at any general meeting of the organization. In order for a motion to be considered, it must be seconded by a member of the Soccer Board.

For any motion pertaining to the Soccer By-Laws to be carried it must be approved by a minimum of 75% of the Soccer Board member's present, see Article VII Quorum. All amendments to the Soccer By-Laws will take effect immediately, unless another start date is included in the approved amendment.

For any motion pertaining to the Soccer Rules to be carried it must be approved by a majority of the Soccer Board members present. All amendments to the Soccer Playing Rules will take effect the following soccer season.

ARTICLE XI: Leadership

All officers of the program, including Soccer Board members, are able to coach a team as either head coach, coach or assistant coach. Any Soccer Board members shall excuse themselves from voting on any matters before the Soccer Board involving any team which said Soccer Board member acts as either head coach, coach or assistant coach or has other direct involvement with the team.

Gratuity and Solicitation of Fees

No elected or appointed Soccer Board member may personally accept or attempt to solicit gratuity or charge a fee to any M.A.A. soccer team, coach, player or member for performing the duties of the elected position.

This constitutes an ethics violation and said Soccer board member would be subject to discipline by the Soccer Board.

ARTICLE XII: Power of Operation

The Soccer Program Board of Directors shall have the power to set up rules of behavior governing the competition, tournaments and any special competitions within its own structure. This includes the power to designate age limits in competition, select teams and reserve the right to select and when warranted to remove coaches and assistant coaches for any/all teams by a majority vote of the Soccer Board.

ARTICLE XIII: Game Schedules

Travel Teams:

The Vice President of Travel Soccer shall determine scheduling and cancellations of the travel games only. Any provision in this article conflicting with the bylaws of the Travel League(s) with respect to travel games is not permitted. Make-up dates for Travel games shall be at the discretion of the Travel soccer Vice President, in consultation with, and coordinated with, the Boys and Girls Intramural Soccer Vice Presidents.

Intramural & Developmental Programs:

The scheduling of the intramural and developmental games shall be done by the Boys and Girls Intramural Soccer Vice Presidents in conjunction with and consultation with the respective division commissioners. Cancellations and make-up dates of Intramural and developmental games shall be at the discretion of the Intramural Vice president, in consultation with, to the extent possible, the referee-in-Chief and respective division commissioner.

Fields

MAA fields are located in the Village of Mineola and the Mineola School District.

- All the games scheduled and rescheduled must be done accordingly by the dates on the permits. Any changes above and beyond those dates on the permits **must have permission** from the authority of those fields.
- The decision to open or close a field is made by either the village of Mineola or the school district. Individual Coaches or Managers may not make this decision and must abide by those authority decisions. Should you choose to practice/play when fields are closed, you would be subject to discipline by the Soccer Board.
- All MAA Teams are responsible for picking up all trash on or around the field at the conclusion of their game or practice regardless of whether the trash was there when they first took the field.

For the safety of the players and spectators, activities will be cancelled for the following weather-related reasons:

- **Thunder and Lightning:** In the event of lightning/thunder, all activities will be halted immediately.
- **National Weather Service Severe Weather Warnings:** All activities will be cancelled/postponed during an active warning for our area from the National Weather Service for severe weather (Tornados, Severe Thunderstorms, Hurricanes, etc.).
- **Other Dangerous Weather Conditions:** In the event there are weather conditions, such as hail, that may present a danger to players and spectators, all activities will be cancelled or postponed while the dangerous weather conditions are present.

ARTICLE XIV : MEMBERSHIP DISIPLINE

Any issues concerning detrimental conduct by a member and possible related membership discipline shall be handled in accordance with the MAA Constitution & By-Laws –
Article III: Membership, Fees & Duties – D: Membership Discipline.

ARTICLE XV: Soccer Programs

Risk Management

All our volunteers from Intramural, Developmental and Travel Programs will be subject to Risk Management. This includes but not limited to a background check for coaches and volunteers. The principal aim is to provide a reasonable level of safety and security for our players while they are participating in soccer activities.

Intramural Program:

Objective:

The focus of this program is teaching the children. The program is organized to provide a solid foundation of soccer skills to each club member, commensurate with their age and own abilities. Unlike the other two programs offered by the Mineola Soccer, the intramural program in **NOT** focused on winning, but rather on learning. The objective for the coaches is to develop all the children equally.

The commissioners and coaches dealing with their own age group are directed to maximize the opportunities to ensure that all involved are aware that success in this program is **NOT** measured by any wins a team might have, but rather a team of children that all have achieved the same level of proficiency in soccer.

- games will be treated as scrimmage, teaching/learning opportunity for players, coaches and referees;
- encouraged equal playtime, play all positions;
- they will be no standings kept for Peeewees, Minors and Juniors;
- the Intramural program will be divided into four (4) divisions: Peeewees, Minors, Juniors and Seniors;
- forming Intramurals Teams is done by Draft Before the season starts;
- teams must be competitive;
- keep developmental kids spread out among teams;
- request will be considered, **not guaranteed**;

Definitions: Intramural Team

A Team whose entire schedule is played against other M.A.A. teams in the same league and division.

Age:

Intramural program starts at age 4.

Coaches:

In support of the MAA AED program, a member in good standing, seeking a coaching position at any level in the Mineola Soccer Program AND holding a current AED training certificates (through the MAA subsidized program or from elsewhere) shall be appointed to the position over a non-AED trained member. Proof of possession of a current AED Training Certificate may be requested by the Soccer Board prior to appointment.

The Soccer Board will have the final approval for all the Coaches in the intramural program before season starts.

Intramural Draft:

Peeewees: Will be a regular draft before the season starts.

Minors: Draft will be a regular draft before the season starts.

Coaches will be asked to rate players at the end of the season for the sole purpose of making teams fair next season. The rating of the players will be done On-Line by the coaches.

Juniors: Draft will be a BLIND draft before the season starts.

Coaches will be asked to rate players at the end of the season for the sole purpose of making teams fair next season. The rating of the players will be done On-Line by the coaches.

Seniors: Draft will be a BLIND draft before the season starts.

Coaches will be asked to rate players at the end of the season for the sole purpose of making teams fair next season. The rating of the players will be done On-Line by the coaches.

Matters not provided:

Any matters not provided for in these Intramural procedures and or rules shall be determined by the Soccer Board of Directors.

Developmental Program:

Objective:

The Mineola Soccer "Developmental Program" is designed to provide additional experience for ANY AND ALL players, interested in advancing his/her soccer skills. The program is excellent for preparing anyone wishing to try out for a travel team when they reach the Travel level.

This program gives the players a chance to compete in league and tournaments against similar teams from other clubs.

Formation and selection of Intramural Tournament or League Teams shall be per the seasonal recommendation of the respective Intramural Program V.P. this will include also when open spot are available for that team. Selection of tournament or League program(s) to join shall be per the seasonal recommendation of the respective intramural program V.P. and the final approval from the Soccer Board.

Definitions: Developmental Team

A team comprised of intramural players who play a regular intramural schedule in addition to being placed on a select team to compete against other town's teams, leagues or tournaments.

A player MUST play 70% of his/her intramural games to be part of the Developmental Teams.

Developmental Program and other Fees:

Every player from a Developmental Team must be part of the intramural program and continue to play his/her intramural team. This program will use same Intramural uniforms.

A Developmental Team that will join a League will be self-supporting. Each parent will be responsible for all costs that League requires.

Coach selection:

Each age and gender group shall have one (1) **Head Coach**, who will oversee the entire group. The Head Coach must be an intramural coach (within the particular age/gender group for which they are applying), in good standing with club and must have coached for one (1) full year. If more than one coach wishes to be the Head Coach, each will submit a letter listing their qualifications to the Soccer Program Board and they will make the final decision. Verbal request at Board meeting will be considered.

The Head Coach may pick his/her assistants. These must be approved by the Soccer Program Board.

Developmental Head Coach can only coach one (1) team; he/she can be an assistant for a second team.

Players Selection:

A Try-out will be arranged for each age group, overseen by the Head Coach and the V.P. of Intramural Program. All members in good standing with the club and playing on an intramural team are eligible to become part of the developmental program.

A complete roster of selected players must be approved by the Soccer Board of Directors.

Age:

Age range: {Sample: August 1 2000 through July 31 2001} will be fall 2010 spring 2011 U10

Playing up in the developmental program will **NOT** be allowed.

Matters not provided:

Any matters not provided for in these Developmental procedures and or rules shall be determined by the Soccer Board of Directors.

Travel Program:

Objective:

The Travel program is focused toward fielding a team comprised of the best players possible in each age category recognized by Travel League(s). Travel program start at age U10.

Formation of any new Travel Team shall be done per the Soccer Travel V.P.

Adding, removing and replacing players on an existing Travel Team shall be done through an open tryout process as defined in the Travel Rules.

The number of Travel Teams the Soccer Program will field each season is determined through a recommendation of the V.P. of Travel Soccer and vote of the Soccer Board.

Travel team entry into Tournament program(s) shall require notifying the Travel Soccer V.P.

Definitions: Travel Team

A team whose entire schedule is played against other towns

Coach Selection:

Each age and gender group shall have one (1) **Head Coach**, who will oversee the entire group. The Head Coach must be an Intramural or Developmental programs coach (within the particular age/gender group for which they are applying), in good standing with club and must have coached for two (2) full years. If more than one coach wishes to be the Head Coach, each will submit a letter listing their qualifications to the Soccer Program Board and they will make the final decision. Verbal request at Board meeting will be considered.

If no coaches are available from those programs a Board member can apply for the position.

The Head Coach may pick his/her assistants. These must be approved by the Soccer Program Board.

Travel Head Coach can only coach one (1) team; he/she can be an assistant for a second team.

Players Selection:

A Try-out will be arranged for the each age group, oversee by the Head Coach and member of the Board. All members in good standing with the club and playing the current season of intramural or developmental team are eligible to become part of the Travel program.

When there is no more interest from the Intramural program a team can expend the tryout behind the intramural program.

Age:

Age range: {Sample: August 1 2000 through July 31 2001} will be fall 2010 spring 2011 U10

Playing up:

It is the purpose of the travel program to field the best players eligible at an age group. The club will adopt all Travel League(s) guidelines in the makeup of travel teams age ranges. If that League(s) has no guidelines on this matter the maximum range for playing up is one age bracket; NO player will be allowed to play up two (2) age brackets.

U10 Specific Additional Guidelines:

Only intramural players are allowed to participate to the U10 Tryout.

Candidates who are underage for the U10 travel team may be allowed to tryout with U10 team only if that age group does not have enough players for tryout.

At U10 only a complete roster of selected players must be approved by the Soccer Board of Directors.

U10 Alternate players:

In addition of the twelve (12) players for the U10 teams additional alternate players maybe chosen.

The role of this players is; they **must** register within the Intramural program and play with there intramural team, they can practice, train and scrimmage with the new formed U10 team. And have a chance to play in any Tournaments if players are missing.

The Coach will suggest the role at the Tryout to the parents before any child will be choose for the team.

Formation of new team above U10:

Prospective coaches looking to field a new team in age groups U11 and older must make formal or verbal application to the V.P. of Travel.

The new team must be approved by the Soccer Board of Directors.

Date, Place and Time Tryouts:

The Travel program V.P. will provide a window of tryout dates to the perspective coaches. The coaches at any particular age group must then respond to the Travel program V.P. with preferred dates for tryouts when all affected coaches are available

Notification of Tryouts:

Notification will be accomplished in multiple manners that might include:

- ❖ Direct mailing to registered club participants (incoming U10 candidates).
- ❖ Website.
- ❖ Handout provided by coaches.
- ❖ Mineola American.
- ❖ School flyers.

Instructions will be sent at least one (1) week prior to the first tryout date to all eligible club players registered for the previous season (in the correct age group), and who are eligible for Travel Team participation per the Club By-Laws.

The notice will detail at least the following:

- ❖ Eligible age group.
- ❖ Player's name.
- ❖ Date, time and location of tryout.
- ❖ Coaches name(s).
- ❖ Coaches phone number.

Instructions should also be given to bring a ball, shin guards, cleats and water.

Tryout Procedure:

The content, method and procedures for tryouts shall be at discretion of the team coaches, within the following minimum set of guidelines:

1. A series of drills that provide an avenue to assess individual ball handling skills.
2. Game situations (small sided & full field).
3. Position specific assessment (striker, defense, goalie, etc.).
4. General soccer knowledge (rules and situational play).
5. Athletic & soccer potential.

All players shall receive fair and equal opportunity to demonstrate their abilities.

Uniforms and other fees:

Each Travel team will be self-supporting; each parent will be responsible for all costs of uniforms equipment or tournaments. MAA Travel Soccer use a standardized uniform, name of supplier will be available to the coach.

MAA Travel Soccer Tournaments

Team participation in tournaments **must notify the Travel Coordinator** prior to the Tournament and must be approved by the Soccer Board of Directors in order to maintain fairness with regard to all teams' participation. When applying and accepted to a Tournament, all obligations must be fulfilled by that team.

The Soccer Board of Directors will encourage the participation of our Travel teams in state, regional and national Tournaments.

All Tournaments must be sanctioned by the League(s) or Association(s) that our Teams are involved with.

MAA Travel Soccer Team Operations

Coaches are responsible for their team's financial organization.

Travel teams are permitted to raise money, equipment, etc for their individual team, but all fundraisers must be approved by the MAA Soccer Board and MAA Executive Board.

Any Travel Team may obtain specific team sponsorship if done in accordance with the policies defined in the MAA By-Laws - Article X - Funds & Financial Policy - C: Travel Team Sponsorship

Matters not provided:

Any matters not provided for in these Travel procedures and or rules shall be determined by the Soccer Board of Directors and according to Travel League(s) guidelines.

ARTICLE XVI: Awards

"Intramural Player Awards"

Intramural team player awards must be given in accordance with the Soccer Playing Rules at the end of each season by the MAA Soccer Program.

"The Mayors Trophy Awards"

This award is in recognition of outstanding effort by adult members of the MAA affiliated with the MAA soccer programs during the past year and recognizes a present member(s) for promoting the purposes and objectives of the MAA through the MAA Soccer programs. This award may be given to any member(s) in good standing. Nomination of up to five (5) persons shall be made by a majority vote of the elected and Presidential appointed members of the Soccer Board and selection of a maximum of three (3) of those persons by the final approval of the MAA Executive Board no later than the November meeting.

"The Sandy Byrne Award"

This award may be given annually to any present or past member in good standing and will recognize a present or past member for five (5) years or more of active service to Mineola youth through the M.A.A. this is the highest recognition of outstanding effort by an adult member of the M.A.A. affiliated with the soccer programs. Nominations shall be made by the Soccer Board of Directors (up to three [3] nominees) and selection of one person shall be by majority vote of the M.A.A. Executive Board no later than the November meeting.

MATTERS NOT PROVIDED

Any matters not provided for in these procedures and or rules shall be determined by the Soccer Program Board of Directors pursuant to the voting procedures set forth in this constitution and bylaws.

This MAA Soccer Bylaws will overrule any previous MAA Bylaws. (November 2009)

MAA Soccer Board would like to remind you, if you do not know what to do. Do not take it upon yourself to make a choice, just ask.

M.A.A. SOCCER PROGRAM

RULES and REGULATIONS Intramural Soccer Program

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Revised: November 2009

The focus of this program is teaching the children. The program is organized to provide a solid foundation of soccer skills to each club member, commensurate with their age and own abilities. The intramural program in NOT focused on winning, but rather on learning. The objective for the coaches is to develop all the children equally.

The commissioners and coaches dealing with there own age group are directed to maximize the opportunities to ensure that all involved are aware that success in this program is NOT measured by any wins a team might have, but rather a team of children that all have achieved the same level of proficiency in soccer.

Introduction

These playing rules were adopted to provide rules of play and conduct for “MAA Soccer” participants. In no way can these be interpreted to contradict or supersede the Constitution and By-Laws of the MAA. In cases where MAA Soccer rules are in conflict with FIFA rules, the “MAA Soccer” rules are to prevail.

Volunteer coach applicants who are AED certified will be given priority/preference for coaching assignments.

Coaches will be required to have a background check done.

Coaches **MUST** call their team within 5 days of the draft. This will eliminate problems of wrong phone numbers, gender mix-ups, incorrect age groups, children wondering what team their on when friends have already gotten calls, etc...

No "marriages" of players (parent requests for non-related players to be placed on the same team) will be allowed except for extenuating circumstances, and will be determined on a case by-case basis by the program VP.

ARTICLE I: Games

To avoid any misunderstandings, each team including players and spectators must occupy opposite sides of the field. On Wilson Park Field #1 all non-game/team personnel, including parents and spectators must remain outside the fence.

- No one may stand behind the goal area (between the flags).
- Spectators must remain five (5) feet behind the sidelines (touchlines) and not pass where the penalty box would intersect with the touchline.
- No one is allowed on the field except those participating in the game.
- No one shall smoke on the field or sidelines.
- No alcoholic beverages allowed.
- No dogs are allowed on the fields.
- Only authorized (approved) coaches, players and referee may be inside the fence on Field #1.
- Home team shall kick off at start of game. Visitors will kick off at start of 2nd half.

ARTICLE II: Uniforms & Equipment

- Players must wear MAA club intramural uniforms.
- Home team shall wear Red shirts. Away team shall wear White shirts.
- **NO TOURNAMENT OR TRAVEL UNIFORMS WILL BE ALLOWED.**
- No special patches or names on uniforms.
- Hooded sweatshirts must have the hood tucked in or removed.
- The player's uniform must be worn over sweats or jackets.
- If a player is not in his/her proper uniform the referee/coach may ask the player to leave the field until a proper uniform is worn.
- **SHIN GUARDS ARE MANDATORY FOR ALL PLAYERS.**
- Shin guards must be worn under the player's socks.
- Soccer cleats are to be worn (sneakers are not allowed).
- Jewelry may not be worn during play. Surgical tape may be used to cover post earrings.
- No hard casts will be allowed (soft casts are allowed).
- All eyeglasses must be safe for playing sports (no glass lenses, wire frames or nosepieces that can be dislodged).
- Each player should bring a plastic water bottle to games and practices. Coaches should allow adequate water breaks during practice.
- Any player seriously injured during the season (doctors treatment for broken bones, severe sprains, stitches for open cuts, etc.) must provide the MAA with a doctor's note giving permission for the child to return to play soccer before that player may rejoin the team.

ARTICLE III: Goalkeepers

Goalkeepers must wear colors that distinguish them from the other players and from the referees. Mostly they either wear a special goalkeeper jersey, a mesh training vest (also called a practice vest or pennies) or a T-shirt. Hands and arms may be used to stop a ball from scoring while standing in the ten-yard penalty box. Hands may **not** be used to receive a pass back from the feet of a teammate. On U7 and UP: Modified 6-second rule for goalie to release the ball.

ARTICLE IV: Game Balls & Accessories

The home team must provide a properly inflated game ball.

- The coach of the 1st game of the day must set up flags, nets and small goals.
- Coach of the last game of the day must put the accessories away.

Ball size: (U4-U5 size 3) (U6 and UP size 4)

ARTICLE V: Duration of Game

All games must end at their designated time (Each half must be of equal time. If your game starts 10 minutes late, you must now play 5 minutes less of each half). The next game's referee or coach has the right to ask you to call your game if it extends into their warm-up time.

- Peewees: Two 15-minute halves with a 5-minute half time.
- Minors: Two 20-minute halves with a 5 minute half time.
- Juniors: Two 20-minute halves with a 5 minute half time.
- Seniors: Two 25-minute halves with a 5 minute half time.

ARTICLE VI: Playing Time

All players must play a fair amount of time (approximately 50% of the game) unless the player is disruptive to the team.

ARTICLE VII: Referees

U4 - U5 (Peewees) Divisions: NO referee. Coach/parent from each team on the field at a time shall ref the game. All Other Divisions: One referee. If no referee shows up and it is five (5) minutes past the starting time of your game, it is the responsibility of both coaches to referee half of the game, or they should agree on a third party to referee. The game must be played.

ARTICLE VIII: Substitutions

All Divisions (except U4 U5): Substitutions will be allowed only:

- Prior to a throw-in by either team.
- Prior to a goal kick by either team.
- After an injury by either team if the referee stops play.
- After a goal is scored by either team.
- At half time.

The U4 U5 division can make substitutions after a goal or during a stoppage of play. Substitutions on the fly are not permitted.

ARTICLE IX: Injuries

When play of the game is stopped due to an injury all players must sit down immediately. No one may enter the field unless called for by the referee or coach.

Injuries involving blood:

- The player must leave the field immediately.
- Before returning to the field the player must stop the bleeding or cover the wound.
- After an injury the referee will restart the game with a dropped ball at the spot where the ball was last.

ARTICLE X: Intentional Rough Play

Absolutely no slide tackles will be allowed in any division.

Absolutely no intentional rough play (pushing, tripping, etc.) will be allowed in any division.

1st offense in a game, a warning.

2nd offense in the same game, child sits out remainder of that half.

3rd offense in the same game, child sits out the remainder of the game. Coach and parents must appear before the Board if they'd like their child to continue playing in the program.

Free kicks rulings

A free kick is awarded to the opposing team if a player commits any of these following offences in a manner considered by the referee to be careless, reckless or using excessive force:

- Slide tackles an opponent,
- Holding an opponent,

- Pushing an opponent,
- High kicks or attempts to kick an opponent,
- Tripping or attempts to trip an opponent,
- Charges or checking an opponent,
- Obstruction an opponent,
- Spits at an opponent
- Handles the ball deliberately (except for the goalkeeper within his own penalty area)
- Prevents the goalkeeper from releasing the ball from his hands,

A free kick is also awarded to the opposing team if a goalkeeper, inside his own penalty area, commits any of the following offenses:

- Takes more than six seconds while controlling the ball with his hands, before releasing it from his possession,
- Touches the ball again with his hands after it has been released from his possession and has not touched any other player,
- Touches the ball with his hands after it has been deliberately kicked to him by a teammate,
- Touches the ball with his hands after he has received it directly from a throw-in taken by a teammate,
- Wastes time,

All free kicks are taken from where the offense occurred.

ARTICLE XI: Warning for Coaches and Parents

Warning to all interested parties, MAA Soccer will adopt a “Zero Tolerance” policy.

- An individual persistently ignores the laws of the game.
- An individual shows by word or action dissent from any decision given by the referee.
- An individual is guilty of ungentlemanly conduct.
- In the opinion of the referee an individual is guilty of violent conduct or serious foul play.
- An individual uses foul or abusive language.
- An individual persists in misconduct after having referee warn him/her.

No coaches/spectators on the field.

All referee’s calls on the field are final.

Coaches may not change a referee’s call under any circumstances.

Any coach or parent that does not follow these rules will be asked to appear before the Board to review the actions. The coach or parent may be suspended from future game(s).

ARTICLE XII: Cancellation of Games

Coaches cannot cancel their own game. If there is uncertainty due to weather conditions, coaches must call the division coordinator. The division coordinator is the only person authorized to cancel the game.

If a game is suspended because of foul weather, including lack of adequate lighting BEFORE the SECOND half begun, that game shall be replayed. A game will be considered COMPLETED once it has attained half time plus five (5) minutes.

ARTICLE XIII: Rainouts

Games cancelled, by the Club, due to rain will be made up if make up dates are available.

The division coordinator will contact coaches for the date of the makeup. No coach may reschedule his/her own game.

ARTICLE XIV: Award Policy

Each peewee, minor and junior child who participates in these activities of the Club shall receive an individual award at the end of each season.

There shall be standings in the senior division. The senior division will receive trophies for 1st and 2nd place. All others will get participation awards.

ARTICLE XV: Unbalanced Teams

It is the Coaches’ responsibility to assure that his/her team arrives on time.

If a team has less than the required number of players at game time, the opposing team Coaches will lend players to balance out the teams.

SCORES: Coaches are responsible to keep score as close as possible.

There is **NEVER** to be a goal differential of **more than 5 goals!**

Problems with coaches running up scores should be reported immediately to your division coordinator.

For senior division only: If a team is missing more than two (2) players to field a team at the start of the game, for standing purposes only, that team gets the loss. Both teams **MUST** still play a full scrimmage game, sharing players as defined above.

ARTICLE XVI: Training

Training is for ALL the kids that register for that season. Coaches and parents please attend the training sessions with your kids.

Players must wear shin guards and bring their own ball.

Water bottles are suggested.

ARTICLE XVII: Responsibilities

Coaches

- ❖ Attend meetings or arrange for team representative to attend.
- ❖ Distribute information to parents.
- ❖ Arrive at games and practices on time.
- ❖ Inform the coordinator of any complaints or situations that affect the Club.
- ❖ Control and be responsible for spectators on respective sidelines.
- ❖ Recognize the needs of your players.
- ❖ Learn about the game, learn about children.
- ❖ Make parents a part of the team.
- ❖ Attend training sessions.
- ❖ Have teams line up at the end of the game and shake hands/high five each other.
- ❖ Enforce good sportsmanship.

Parents

- ❖ Bring your child to games and practices/training on time.
- ❖ Call the coach if you cannot attend a practice/training or game.
- ❖ Have the courtesy to give the coach and team at least 24 hours notice if you can't make a game.
- ❖ Cover assigned duties.
- ❖ Clean the field after your game (water bottles, etc...).
- ❖ Talk to your children after a game or practice/training about skill improvement and learning experiences – NOT winning and losing.
- ❖ See yourself as part of the team.
- ❖ Teach good sportsmanship to your child.

Players

- ❖ Pay attention at practice/training.
- ❖ Learn and HAVE FUN.
- ❖ Enjoy the wonderful game of Soccer.

ARTICLE XVIII: Amendments

The MAA Soccer rules and regulation for intramural may be amended at any regularly scheduled meetings; such amendments will take effect the follow season.

This MAA Soccer Rules & Regulations will overrule any previous MAA Soccer Rules & Regulations.

(November 2009)

MAA Soccer Board would like to remind you, if you do not know what to do. Do not take it upon yourself to make a choice, just ask.

MAA SOCCER PROGRAM

"on the field rules"

Boys & Girls	Peewees	Minors	Juniors	Seniors
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Intramural	U4-U5	U6	U7-U8	U9 and up
# of Players	5 v 5 (Goalie Coaches choice)	6 v 6 (5+Goalie)	8 v 8 (7+Goalie)	7 v 7 (6+Goalie)
Goalie	Goalie Coaches choice	Yes	YES 6-second rule for goalie to release the ball.	YES 6-second rule for goalie to release the ball.
Ball Size	#3	#4	#4	#4
Referees	"NO" Coaches will instruct the kids	YES	YES	YES
Linesman	NO	NO	NO	Provide by a Parent from each Team
Corner Kicks	YES	YES	YES	YES
Goal Kicks	YES	YES	YES "if ball do not clear the area the ref will move it 5 yard forward"	YES "if ball do not clear the area the ref will move it 5 yard forward"
Free Kicks	NO	Indirect only "a 2 nd player must touch ball before a GAOL	Indirect only "a 2 nd player must touch ball before a GAOL	Indirect only "a 2 nd player must touch ball before a GAOL
Penalty Kicks	NO	NO	NO, any fouls in the penalty box will be taken as indirect kicks outside the penalty box	NO, any fouls in the penalty box will be taken as indirect kicks outside the penalty box
Handballs	NO	Intentional only	YES "The movement of the hand or arm towards the ball (not the ball towards the hand or arm)"	YES "The movement of the hand or arm towards the ball (not the ball towards the hand or arm)"
Restart of Match with Dropped Ball	NO	NO	YES "after an injury"	YES "after an injury"
Throw-ins	YES 2 nd attempt is allowed, and instruct players the proper method "Both feet on the ground ball behind the head.	YES 2 nd attempt is allowed, and instruct players the proper method "Both feet on the ground ball behind the head.	2 nd attempt NOT allowed an illegal throw-in will result in the opposing team being awarded possession of the ball.	2 nd attempt NOT allowed an illegal throw-in will result in the opposing team being awarded possession of the ball.
Substitution	After any stoppage of play by either team, with referee permission, no Sub. on the fly	After any stoppage of play by either team, with referee permission, no Sub. on the fly	After any stoppage of play by either team, with referee permission, no Sub. on the fly	After any stoppage of play by either team, with referee permission, no Sub. on the fly
Duration of Game	Two 15 min	Two 20 min	Two 20 min	Two 25 min
Ball out of Play	When the whole ball crossed the line completely.	When the whole ball crossed the line completely	When the whole ball crossed the line completely	When the whole ball crossed the line completely
Offside	NO "Encourage players NOT to hang around offensive area"	NO "Encourage players NOT to hang around offensive area"	Blatant offside only	Blatant offside only
Slide tackles	Absolutely NO	Absolutely NO	Absolutely NO	Absolutely NO

We parents and coaches need to keep in mind how difficult it is to be a referee, especially if you are young. We lose many referees every year because of the **harassment** they receive from coaches and parents. The role of referee must be recognized and respected by the coach, the team and the parents. The referee in a soccer match has complete authority over players and coaches. Like all of us, referees will make mistakes. You are entitled to be disappointed when you think the referee is doing a poor job, but don't let these feelings interfere with the game. It is the coach's responsibility to contact the Referee Coordinator if he or she feels a referee needs to improve on skills.

The above rules will be enforced subject to the judgment of the referee

www.mineolaaa.org

NOTES

